

Data Lineage Accelerator Datasheet

Project Objectives

Customer is seeking assistance with configuring and getting trained on Collibra Data Lineage.

In Scope

Prep: Pre-Project Startup		
Phase/Task	Customer responsibility	Collibra responsibility
Technical pre-work	<ul style="list-style-type: none"> • Ensure version compatibility (5.7.3+) • Check for java runtime requirements • Download/unzip lineage harvester on the server • Ensure prerequisites have been completed (e.g. Power-BI configuration, Tableau upgrade, db permissions setup, access to PowerCenter files, open ports, etc.) 	Conduct a workshop to review all technical prerequisites, present the technical architecture and go through the security constraints

Installation & Configuration		
Phase/Task	Customer responsibility	Collibra responsibility
Installation	Install the lineage harvester app and check the connectivity to DGC and the data source, if needed	Oversee installation and provide guidance as needed
Check prerequisites	Configure permissions at the data source level	Review Catalog ingestion and compatibility with the lineage (schema name, link to database asset, etc.)
Final preparation / testing	<ul style="list-style-type: none"> • Create a source in Edge Lineage or Lineage Harvester by creating an entry in the configuration file • Run the synchronization 	<ul style="list-style-type: none"> • Conduct a synchronization workshop • Review customer steps and provide any support needed to confirm these items are all successfully completed
Final preparation / testing	<ul style="list-style-type: none"> • Inspect Business lineage (in diagrams) • Inspect technical lineage • Confirm synchronization was successful and accurately shows the technical lineage for the data source 	<ul style="list-style-type: none"> • Check that the synchronization was successful • Go through a presentation of the technical lineage features and how to navigate it

Education		
Phase/Task	Customer responsibility	Collibra responsibility
Data lineage training	Participate in Data Lineage modules	Conduct JDBC Technical Lineage course for up to 10 members of Customer team (in a single group session)

Out of scope

All tasks not detailed in the relevant IN-SCOPE section above are considered out of scope, including:

1. Knowledge of third-party software APIs and interface mechanisms.
2. Use of third-party test automation software or test automation expertise.
3. Any development with the DGC REST API.
4. Installation, configuration, use or administration of any third party software not provided by Collibra.
5. Organizational Change management activities such as communication planning, organizational design or role mapping.

Assumptions

1. IT Admin and/or Technical steward have been identified by Customer in advance of project start.
2. Customer will identify relevant stakeholders (e.g. technical steward, IT admin) to participate in the project.
3. Customer will provide requested information needed for connecting and testing lineage.
4. The Customer will provide machines and network access if Collibra consultants are not permitted to use their Collibra issued laptop (Mac or PC)
5. Customer will provide remote access to Collibra staff to the Collibra environments in-scope.
6. Documents will be delivered using Collibra templates, format and content.
7. Customer and Collibra will mutually agree on the location of work. As a principle, full-day workshops and trainings are recommended to be conducted on-site whereas activities such as configuration, development, documentation and test support are performed remotely.
8. Collibra personnel shall be deployed during Collibra's normal operating hours in the location of work.
9. Bootcamp will be scheduled based on mutually convenient availability of Customer team and Collibra Education team
10. Data Lineage Bootcamp is for direct training participants and excludes "train-the-trainer" or any changes or customizations to the course content.
11. A workshop will be conducted to review all Customer technical prerequisites before configuration of the Data Lineage feature
12. A configuration workshop will be scheduled once all the prerequisites have been met.
13. Customer will troubleshoot any issue related to their internal network issues or database permissions with limited Collibra support.
14. Customer acknowledges that Collibra may utilize subcontractors in its performance of the Services hereunder.
15. Customer acknowledges that the expected schedule is based on Collibra's industry experience. While performing the Services hereunder, Collibra may encounter unforeseen circumstances that increase the effort required to fulfill its obligations. Therefore, Customer hereby agrees that should Collibra require any additional hours and/or days to complete the objectives in the Description of Services, the parties shall mutually agree upon a change order setting out the amended scope and/or fees for such additional hours. Collibra shall use its best efforts to provide to Customer as advance notice of any such additional hours as possible.

16. Customer will reimburse Collibra for reasonable travel and lodging expenses it incurs in providing Professional Services in accordance with Collibra’s Travel Policy.
17. The project is expected to be completed within twelve (12) months from the Order Effective Date. Collibra shall not be obligated to perform any Services or provide any Deliverables after this expiration even if the estimated Professional Services time stated above has not been fully utilized in the twelve (12) month period following the Effective Date. The parties will negotiate in good faith a change order should any additional days/hours be required beyond the foregoing time period.

Role	Responsibilities
Solution Architect	Guide and oversee Customer configuration of Collibra’s Data Lineage technology, checking for successful synchronization
Collibra Trainer	Conduct Data Lineage training courses